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# INFORMATION AND MANAGEMENT SUPPORT STAFF

WEEKLY REPORT FOR PERIOD ENDING 08 FEBRUARY 1984

## 1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

## 2. Items or Events of Major Interest that have Occurred During the Preceding Week:

### a. LIMS

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(1) On 2 February managers from CTEC and BAH provided a LIMS project status review for the Contracting Officer, his technical representative, [REDACTED] and user representatives. This review provided insight into where the project stands and afforded attendees an opportunity to ask questions and surface areas of concern. Feedback was provided to [REDACTED] the LIMS Project Manager, on how future sessions, which are to continue on a monthly basis, could be more informative.

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(2) Representatives from OL and OF met on 7 February to discuss the MPA/PRA funding process. This meeting was requested by [REDACTED] Deputy Director for Compliance, OF, for the purpose of explaining the subject to the OF task force that is presently studying Agency financial systems. The review, attended by the present chief and a former chief of Supply Management Branch, SD, and the Chief, Budget and Fiscal Branch, OL, ended with the conclusion that, while the MPA/PRA system has some drawbacks, it does provide a degree of flexibility to OL and the Comptroller that fully meets the needs of both offices. Recent enhancements to ICS have helped to make the MPA/PRA process work more efficiently and, for the most part, past problems with this system have been overcome. No one in attendance offered a suggestion for a replacement system that would work as well so the meeting adjourned with no proposals made to alter the design of LIMS. [REDACTED] was advised that, at this point in time, a change to LIMS would have minimal impact on cost and schedule. Any change further down the LIMS development road would affect the project and OL would look to OF to fund the cost of such change. Although the task force report will not be completed for some time it appears, as a result of this meeting, that there will be no recommendations to change the MPA/PRA system presently in use by OL.

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b. DAS

(1) The status of our personal computer project was presented to the DDA in an MBO session, 2 February. The first field user of this system is aboard this week to receive training on its ASAPS and inventory applications. The trainee has, in turn, suggested minor modifications that will improve the operating software.

(2) On 3 February a session was held with those Supply Division (SD) personnel who will, if they choose, be served by the MLD Panel in becoming incumbents of the DAS-related positions. The SD meeting resolved a number of questions concerning the new career track. All OL personnel in these positions must provide their concurrence (or denial) of the proposed change to the DAS and MLD Panel, in writing, and this decision request is now in circulation. The immediate staffing of DAS position vacancies is dependent on the results of these signatures.

STAT (3) A preliminary DAS office space plan was provided to [ ] AEO, 7 February. In all probability, more detailed requirements will be developed with the assistance of ADS/LSD.

STAT (4) Construction and cabling for the Wang system having been completed, deliveries of equipment from Lot Storage at the CD to [ ] Building have been scheduled beginning on 9 February.

c. Regulations

The following regulations were written, reviewed, commented upon, concurred in, or published during the past week:

STAT [ ] Printing, Photographic, and Reproduction Services -  
Published some nine months after we first submitted it. The holdup was mostly caused by OTE and the DDI not wanting to give up any of their control and authorities regarding teleproduction equipment. This revised regulation gave most of these authorities to P&PD. Although we had to modify a few statements to satisfy these components, the final version is pretty well what we wanted.



Technical Group/DAS/IMSS/OL  
WEEKLY STATUS REPORT  
Week of 30 January to 3 February 1984

I. Major Activities During the Past Week:

A. Support to OL:

CONIF/ICS/PDMIS (System Interfaces). On Tuesday, 31 January, a meeting was held to discuss the running of the nightly interface procedures. In attendance at this meeting were [redacted] (of the DAC), [redacted] (representing CONIF), [redacted] (representing PDMIS), [redacted] (representing ICS), [redacted] (OL/IMSS/TG). Each of the thirteen jobs and their relationship with each of the other jobs was discussed. The DAC should now have a much better understanding of what to do about each of the other jobs if one of the jobs should abend. An action item for [redacted] is modifications to the TOTALS procedure which will resolve an out-of-balance condition of .009 which has recurred for the past five months. [redacted] (U)

CONIF (Contract Information System). On Tuesday, 31 January, [redacted] attended a Technical Exchange Meeting (TEM) with [redacted] to review and establish the priority of outstanding problem reports. [redacted] (U)

ICS (Inventory Control System). On Wednesday, 1 February, [redacted] met with the Data Base Manager for ICS and representatives from OF and B&F to discuss the Funded 88's Task and its priority within the ICS Tasks Schedule. [redacted] provided those present with a brief summary of the ICS work load and an estimate of man hours needed for completion. A future meeting will be needed as several key parties were absent and their requirements will need to be incorporated into any changes to the ICS or GAS systems. [redacted] (U)

P&PD (Printing & Photography Division Tasks). Work was completed on the task tracking system requested by [redacted] C/P&PD/OL. The user documentation and reports developed for the system were reviewed and approved by [redacted] (U)

Work was initiated on a request to develop reporting procedures to supplement the present bi-weekly Systems Staff Project Report. Work on the gathering of detailed requirements for these procedures will continue the week of 6 February. [redacted] (U)

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II. General Items:

A. Support to OL:

STAT TRAINING. [ ] attended the "RAMIS Report Writing I" course at Ames on 30 January-2 February. (U)

STAT MISCELLANEOUS. [ ] attended the MISG Conference at Harper's Ferry on 29-31 January. [ ] (U)

III. Problems:

None to report.

IV. Upcoming Events:

None to report.